

INFORMATION PACKET

Table of Contents

Friday, January 3, 2020



Item	Pages
Table of Contents	1
The Grid - Schedule of Council Meetings & Addendum	2
January Calendar	7
Big Brothers Big Sisters Biannual Report 12.31.19	8
Casper's Council for People with Disabilities Minutes and Roster 12.19.19	13
Children's Advocacy Project Biannual Report 12.26.19	17
CLIMB Wyoming Newsletter 12.23.19	24
Mercer Family Resource Biannual Report 01.02.20	26
WAM Info Direct Distribution Information Requested	31
WAM Info Word from WAM 12.27.18	32

We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

January 7, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent	N = Item is not on Consent				
Pre-Meeting: December 17 Executive Session Minutes					
Pre-Meeting: Request to set aside one Bar & Grill liquor License and the Rescission of Stipulations Associated with Retail Liquor License No. 37 Charger Holdings d/b/a Yellowstone Garage.					
Election of Mayor and Vice-Mayor					
Public Hearing: Amendment to Section 10.24.020 of the Casper Municipal Code Pertaining to the Metro Road Speed Zone.		N			
Public Hearing: Consideration of an Appeal of the Planning and Zoning Commission's Decision to Deny a Zone Change of a 2.8-acre portion of Tract 4, North Platte River Park Addition, Generally Located at the Corner of Events Drive and North Poplar Street, North of Wilkins Way, From PH (Park Historic) to C-4 (Highway Business).		N			
Public Hearing: Consideration of Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to Determine if the Annexation of Properties Along the West Side of South Poplar, South of West 50th Street; and the Zoning of Said Properties as AG (Urban Agriculture), Complies with W.S. 15-1-402. 1. Resolution. 2. Third reading Ordinance Approving Annexation, and Zoning of Properties Along the West Side of South Poplar, South of West 50th Street.		N			
Approving a Plat and Subdivision Agreement for the Fairgrounds Home Addition No. 2. 3rd Reading			N		
Granting a Telecommunications Franchise to InTTec, Inc., a Wholly-owned Subsidiary of Visionary Communications, Inc. - First Reading (no public hearing)			N		
Authorizing a Repayment Agreement for Transit Buses between the City of Casper and Casper Area Transportation Coalition, in an Amount not to Exceed \$119,345.60.				C	
Approving Amendment No. 2 to the Contract for Professional Services with Nelson/Nygaard Consulting Associates, Inc., for the Casper Area Long Range Transportation Plan.				C	
Authorizing a Permit to Encroach on Public Right-of-Way with the Wyoming Department of Transportation for the Morad Park to Walmart Trail.				C	
Authorizing a Transportation Alternatives Program Agreement with the Wyoming Department of Transportation in the Amount of \$210,364 for the Midwest Avenue Bike Lane and Pedestrian Development.				C	
Authorizing an Agreement with Sheet Metal Specialties, Inc., in the Amount of \$88,000 for the Hogadon Lodge Cooling Coil Retrofit Project.				C	

Authorizing a Pro-Forma Invoice with Rocky Mountain Power in the Amount of \$370,472 to Convert Overhead Power to Underground as part of the Midwest Avenue Reconstruction - Elm Street to Walnut Street project.				C	
Authorizing Amendment No. 1 to the Operator-Led Cleanup Landfill Remediation Agreement with the Wyoming Department of Environmental Quality in the Amount of \$500,000, for a Total Amount of \$4,500,000, for the Closed Casper Bafefill Remedial Program.				C	
Authorizing the Release of a Real Estate Mortgage and Mortgage Extension with the 12-24 Club, Inc.				C	
Authorizing an Agreement with Crown Construction LLC, in the Amount of \$126,950, for the Center Street Railing Replacement Project.				C	
Authorizing a Procurement Agreement with DC Frost Associates, Inc., in the Amount of \$40,320.74, for 18 Wiper Kits and Associated Parts to be used on the Ultra Violet Disinfection System at the Sam H. Hobbs Wastewater Treatment Plant.				C	
Authorizing Amendment No. 1 to the Procurement Agreement with DC Frost Associates, Inc., to Modify or Remove certain Conditions of the Original Agreement.				C	
Designating the Casper Journal and the Casper Star-Tribune as the City's Official Newspaper for the Calendar Year 2020.					C
Designating the following Banks as Approved Depositories of City of Casper Funds for Calendar Year 2020: First Interstate Bank, USbank, Platte Valley Bank, Hilltop National Bank, and ANB Bank.					C
Authorizing the Appointment of Greg B. Groves to the Civil Service Commission for a Three (3) Year Term Expiring December 31, 2022.					C
Reappointing Members Adam Hall, Zac Horner, and Andrew Elston to the Board of Examiners and Appeals, and Contractors Licensing Board					C
Appointment of the Following Individuals to the Casper Historic Preservation Commission; Robin Broumley, Jeffrey C. Bond, Jr., Maureen M. Lee, Connie Thompson Hall, Anthony Jacobson, Carolyn Buff, and Paul James Yurkiewicz.					C
Reappointing Richard Jay to the Casper Public Utilities Advisory Board for a Six-Year Term ending December 31, 2025.					C
Authorizing the Issuance of a Taxicab Company License to Michael Donohue, d/b/a Eagle Cab, Located at 2804 Coulter Drive.					C

January 14, 2020

Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		5 min	4:30
Long Range Transportation Plan Final Presentation	Direction Requested	30 min	4:35
Historic Preservation Strategic Plan - Follow-up	Direction Requested	20 min	5:05
Dog Parks	Direction Requested	20 min	5:25
Comp & Class Plan Preliminary Meeting	Direction Requested	30 min	5:45
Agenda Review		20 min	6:15
Legislative Review		10 min	6:35
Council Around the Table		10 min	6:45
Approximate Ending Time:			6:55

January 21, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is not on Consent					
Establish February 4, 2020, as the Public Hearing Date for a New Microbrewery Liquor License No. 6 for Mountain Hops Brewhouse, LLC d/b/a Mountain Hops Brewhouse, Located at 612 North Beverly Street.	C				
Public Hearing: Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to Determine if the Annexation of the Ihli Addition to the City of Casper complies with W.S. §15-1-402. 1. Resolution. 2. Third reading Ordinance Approving Annexation, and Zoning of the Ihli Addition		N			
Amendment to Section 10.24.020 of the Casper Municipal Code Pertaining to the Metro Road Speed Zone. 2nd reading			N		
Consideration of an Appeal of the Planning and Zoning Commission’s Decision to Deny a Zone Change of a 2.8-acre portion of Tract 4, North Platte River Park Addition, Generally Located at the Corner of Events Drive and North Poplar Street, North of Wilkins Way, From PH (Park Historic) to C-4 (Highway Business). 2nd Reading (if needed)			N		
Granting a Telecommunications Franchise to InTTec, Inc., a Wholly-owned Subsidiary of Visionary Communications, Inc. 2nd Reading			N		
Authorizing the Contract for Purchase and Installation of Equipment in Police Vehicles, from Communication Technologies, Inc., in the Amount of \$28,045.75.				C	
Historic Preservation Strategic Plan				C	
Authorizing an Agreement with Zonar Systems, Inc., in the Amount of \$91,231.20, for the Solid Waste Division Equipment Preventive Maintenance, Inspection, Reporting and Automatic Vehicle Location System Loan.				C	
Authorizing the Creation of Local Assessment District 157 - Arrowhead Road and Jade Avenue Roadway Improvements.				C	
Entering into Two Real Estate Donation Agreements and Accepting Two Donative Quitclaim Deeds from the Platte River Trails Trust.				C	

January 28, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		5 min	4:30
Liquor License Information	Information Only	30 min	4:35
Municipal Court Update	Information Only	30 min	5:05
Downtown Parking	Direction Requested	30 min	5:35
MEI Scoring Matrix Discussion (LGBTQ)	Information Only	30 min	6:05
Council Goals Status Update	Direction Requested	20 min	6:35
Agenda Review		20 min	6:55
Legislative Review		10 min	7:15
Council Around the Table		10 min	7:25
Approximate Ending Time:			7:35

February 4, 2020

Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action

February 11, 2020

Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		5 min	4:30
Way Finding	Direction Requested	30 min	4:35
Payment Condition Survey Results	Information Only	30 min	5:05
Agenda Review		20 min	
Legislative Review		10 min	
Council Around the Table		10 min	
			Approximate Ending Time:

Future Agenda Items

Item	Date	Estimated Time	Notes
Property Code Revisions		40 min	After January 2020
Parking on the Parkways		30 min	
David Street Station 501(c)(3)		30 min	
Leash Laws			
Meadowlark Park			Spring 2020
Citizen Presentation - Vehicle Licensing - Maddie Booth		20 min	Waiting on response from Booth family
Private Operation of Hogadon			
Event Center Update			After May 1

Staff Items

Limo Amendment			
Health Plan - Residual Balance			After January 2020
Neighborhood/Infrastructure Redevelopment (Goal 1)			
Pre-Annexation Agreement			
Utility Business Plan			After New Year - February
Sign Code Revision			
Wind River Traffic Update			Summer 2020
Capital Budget Review	March 10, 2020		
Community Promotion Funding (Part 1)	March 10, 2020		
Community Promotion Funding (Part 2)	March 24, 2020		
Comp & Class Study Review	April 14, 2020		
Tentative Budget Review	May 12, 2020		

Special Work Sessions

Budget Work Sessions	May 18 & 20
----------------------	-------------

Future Council Meeting Items

February 4, 2020 - Public Hearing Date for a New Microbrewery Liquor License No. 6 for Mountain Hops Brewhouse, LLC d/b/a Mountain Hops Brewhouse, Located at 612 North Beverly Street.
February 18, 2020 Mr. Robert Hildebrand - 100 year celebration (Mayor of Casper in 1967)
Public Hearing February 18, 2020: Liquor License Renewals for Licensing Period April 1, 2020 through March 31, 2021.

Retreat Items

Economic Development and City Building Strategy

January 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<p>HAPPY NEW YEAR 1</p> <p><i>New Year's Day</i></p> <p><i>City Offices Closed</i></p>	<p>2</p> <p><u>7:00p</u>-Youth Empowerment (Pacheco)</p>	<p>3</p>	<p>4</p>
<p>5</p>	<p>6</p> <p><u>5:00 p.m.</u> - CNFR (Freel, Cathey)</p>	<p>7</p> <p>6:00p-Council Meeting</p>	<p>8</p> <p><u>11:30a</u>-DDA (Powell) (Nov, Jan, Mar, May, Jul, Sep) <u>6:00p</u>-Amoco Re-use JPB (Hopkins)</p>	<p>9</p> <p><u>7:00a</u>-CAEDA (Powell) <u>4:30p</u>-Leisure Services Board (Huber) <u>7:00p</u>-Youth Empowerment (Pacheco)</p>	<p>10</p> <p><u>11:30a</u>-Chamber Coordination/ Infoshare (None)</p>	<p>11</p>
<p>12</p>	<p>13</p> <p><u>8:30a</u>-Historic Preservation (Bates)</p>	<p>14</p> <p>4:30p-Council Work Session</p>	<p>15</p>	<p>16</p> <p><u>7:30a</u>-Mayor/ Commissioner <u>11:00a</u>-Housing Authority (Bates) <u>4:00p</u>-Contractors' Licensing Board (Lutz) <u>5:30p</u>- City County Board of Health (Bates) <u>6:00p</u>- Planning & Zoning (Hopkins) <u>7:00p</u>-Youth Empowerment (Pacheco)</p>	<p>17</p>	<p>18</p>
<p>19</p> <p> MLK/Equality Day <i>City Offices OPEN</i></p>	<p>20</p>	<p>21</p> <p><u>11:30a</u>-Regional Water JPB (Cathey, Powell, Huber, Freel) <u>4:00p</u>-Chamber of Commerce (Bates) 6:00p-Council Meeting</p>	<p>22</p> <p><u>7:00a</u>-CPU Advisory Board (Bates) <u>11:30p</u>-NIC (None) <u>1:00p</u>-Civil Service Commission (None) <u>5:15p</u>-CAP (None)</p>	<p>23</p> <p><u>11:30a</u> - Disability Council (Powell) <u>7:00p</u>-Youth Empowerment (Pacheco)</p>	<p>24</p>	<p>25</p>
<p>26</p>	<p>27</p> <p><u>12:30p</u>-Senior Services (Pacheco) <u>2:00p</u>-CATC (Johnson) <u>4:00p</u>-OYD Advisory Committee (Hopkins, Freel)</p>	<p>28</p> <p><u>11:30a</u>-Travel & Tourism (Johnson, Freel) 4:30p-Council Work Session</p>	<p>29</p>	<p>30</p> <p><u>7:00p</u>-Youth Empowerment (Pacheco)</p>	<p>31</p>	

We are CASPER

COMMUNICATION ACCOUNTABILITY STEWARDSHIP PROFESSIONALISM EFFICIENCY RESPONSIVENESS



FY 2020 One Cent Funding Biannual Report

Please file this form biannually. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

Organization: Big Brothers Big Sisters _____		Program: Youth Mentoring _____	
Contact Person: Amanda Lewallen _____		Phone Number: 307-265-2227 _____	
Date: 12/31/2019 _____			
Email address: amanda@wyobbbs.org _____			
Please Select One:	1 st Reporting Period <input checked="" type="checkbox"/> _____		2 nd Reporting Period _____
	July 1 – December 31		January 1 – June 30
	Due on January 10		Due on July 10

1. Mission

The mission of Big Brothers Big Sisters is to create and support one-to-one mentoring relationships that ignite the power and promise of youth.

2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this program. Please include the amount you were allocated from One Cent funding.

Total Award: \$152,178.00

	FY 2019 YTD 12.27.19	Last Quarter 9.30.2019	Current Quarter
Income			
City of Casper	6,514.54	6,514.54	0
Expenses			
Salaries & Benefits	12,125.23	5,109.41	7,015.82
Direct Services			
Youth Activities	129.57	76.49	53.08
Criminal History Checks	350.00	120.00	230.00
Office Expenses			
Equipment			
Supplies & Postage			
Advertising & PR			
Communications	1,030.78	557.64	473.14
Rent & Utilities	1,680.00	651.00	1,029.00
Training & Travel			
Administrative Costs			
Total Expenses	15,315.58	6,514.54	8,801.04

3. Program Significance

- a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
 - At risk youth, ages 5-18
 - At risk are identified through financial data, individual characteristics (such as socio-emotional attitudes or problem behaviors), family history, school performance and attitudes, peer relationships, and community data.
 - Families associated with at risk youth

- b. What impact did the program have on the specified target population and community?
 - Youth engaged in both one to one mentoring and afterschool activities through juvenile justice and/or prevention programming. Youth maintained positive attitudes and behaviors or improved attitudes and behaviors in the areas of social acceptance, scholastic competence, educational expectations, grades, attitudes towards risky behaviors, social acceptance, parental trust, special adult relationships, and juvenile justice.
 - Youth in mentoring relationships are 46% less likely to begin using illegal drugs, 27% less likely to begin using alcohol, 52% less likely to skip school, 37% less likely to skip a class, and 33% less likely to hit someone.
 - Families are engaged in both case management and monthly activities to strengthen bonds between parent and child, as well as the family and the agency.
 - Case management allows for the assessment of individual strengths and needs of families and for each family to be intentionally connected to community resources.

- c. Have there been significant trends over the past months regarding your target population?

Although the significance of certain trends ebb and flow, the consistent trends that we see in our target population indicate most of our youth can be characterized by often two or more risk factors: poverty, living in disadvantaged neighborhoods, single parent homes, children being raised by extended family members, children with incarcerated parents, death of a parent, children or parent(s) diagnoses with mental illness, coming from a home with a history of substance abuse, involvement in juvenile justice system, DFS involvement, and behavioral issues. Over the past few months a concerning new trend we have observed is juvenile justice youth exhibiting gang affiliation.

4. Results

- a. Please describe the outcomes/outputs.

Output: GWBBBS hopes to serve an additional 50 youth each year through June 30, 2023, and steadily increase the number of youth and families served in the Casper area.

Outcomes: GWBBBS anticipates positive changes in youth behaviors and beliefs.

- b. Please describe the method of measurement.

Using a secure, online database, GWBBBS tracks individuals served through a secure cloud based data management system--Matchforce. The system allows for data reporting on youth and family demographics, detailed case management, and multiple pre/post survey collection and analysis. To measure youth outcomes, GWBBBS uses the Youth Outcomes Survey (YOS), researched, developed, and tested for validity by the national BBBS organization to determine youth outcomes in the areas of educational success, risk behaviors, and socio-emotional competency. It measures seven components: scholastic competency, educational expectations, grades, social acceptance, parental trust, risk avoidance, and special adult relationships. Youth

complete a baseline survey upon initiation of the mentoring relationship and then annually for the duration of the mentoring relationship.

c. Please describe the performance results.

GWBBBS conducts pre and post surveys to assess positive outcomes in youth. Each survey is given about a year after the beginning of each match. Youth matched during the grant period will be assessed during the summer of 2020.

5. Program Results/Impacts (use bullets)

a. Explain how much (quantity) service the program delivered.

- Since the grant award, 32 new youth have been served through the programs, with 10 newly enrolled youth having been paired with mentors and 22 youth having been involved in juvenile justice or prevention programming.
- During the reporting period, ten youth were newly matched with a mentor, and 22 new youth were served in juvenile justice or prevention programming.
 - 40% of the newly enrolled youth in mentoring matches live at or below federal poverty levels
 - 63% of newly enrolled youth in juvenile justice or prevention programming live at or below federal poverty levels.

b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.

Both one to one mentoring and juvenile justice youth mentoring occurred during the reporting period.

One to one mentoring activities consisted of youth and their mentors (“Bigs”) meeting about once a week to spend time together doing activities such as sports, fishing, hunting, crafts, cooking, baking, swimming, going to the mountain, attending community events, going to Jump Craze, ice skating at David Street Station, going to the movies, out to dinner, or going out to coffee.

Case managers checked in regularly with families, youth, and volunteers to monitor both youth development and the mentoring relationship development. Staff also provided individual support to families, as well as additional training to volunteers. Additionally, family engagement events were offered on a monthly basis this reporting period in a focused effort to strengthen family relationships with the agency and staff, to promote engagement and healthy relationships within the families and to foster an opportunity for engagement, support and networking between the families in the program. Family engagement events offered included a picnic at Rotary Park, a tour of Pathfinder Dam, a tour of Fort Caspar, a Haunted House, Corn Maze, swimming party at the Aquatics Center, VFW Winter Carnival, and Cookie Decorating Party.

The Casper Progressive Youth Program offered a wide variety of opportunities for prosocial activities. PY maintained primary collaborations this quarter with Casper-Natrona County Health Department and Strong Families Strong Wyoming to offer weekly Life Skills classes on sexual health education and healthy relationships education to adjudicated youth. New partnerships have been made with St. Stephen’s Episcopal Church, as they are interested in providing space for PY activities and life skill classes, and VIBES to provide musical inspiration and instruction. We maintained collaborations with a variety of agencies this quarter including The Wyoming Food For Thought Project for community service opportunities and with Lost Arrow Archers to provide recreational opportunities. VFW Post 9439 assisted in providing community service opportunities and by collaborating for a winter carnival which doubled as a youth engagement and outreach event. We collaborated with the Department of Workforce Services to coordinate job shadowing opportunities next semester.

During the reporting period, Casper Progressive Youth Program offered a wide variety of opportunities for mentorship and prosocial activities, serving a total of 48 youth for a total of 1,253 hours of service, 810 units of service, and 245 activities offered

PY Youth provided 304 hours of community service throughout various projects in the community. Some of these projects include: gardening, sorting food and weekly food bag preparation and food collection for Wyoming Food for Thought Project, providing mascot support during the Roll n Read event hosted by Parents as Teachers, removing litter during the Platte River Revival, setting up and tearing down during BBBS Wyo Adventure Family Fun Night family engagement event, cleaning at the VFW and running carnival games during a winter festival, yard maintenance for a disabled veteran via the American Legion, organizing donations and display set-up at Joshua's Store House, decorating and organizing at the BBBS office, planning, building, acting, and deconstruction of the BBBS Haunted House fundraiser, and baking, prepping, setting up, and providing support for our Christmas cookie event for Bigs, Littles, and families.

Some prosocial and positive recreational activities that were offered this reporting period include basketball, swimming, roller skating, PO vs.PY board games, bowling, Y.M.C.A., movies, hike along the river, paddle boarding, Jump Craze, VIBES music studio, rock climbing, archery, and tours of the Pathfinder Dam and Fort Caspar Museum. Life Skills activities that were offered this past quarter include: Life Skills Cooking with POs, Healthy Relationships Class, Department of Workforce Services Trades Fair, and Sexual Health Class.

Successes in PY: During the month of October, PY worked closely with the Green family who hosted a haunted house fundraising opportunity. Our youth were involved from start to finish. With the help of volunteers, several learned how to turn raw materials using power tools into framed walls. Over the next couple of weeks PY youth painted and decorated each wall they previously built. They helped brainstorm and set up each spooky scene, and then dressed up and staffed the haunted house for six nights. In spite of frigid temperatures, PY youth maintained positive and enthusiastic attitudes, displayed great teamwork and problem solving and encouraged each other to represent BBBS well.

One PY youth has made great strides in personal responsibility and behavior this fall. He has learned to use his great work ethic as a tool to set an example for peers. He continually shows leadership in community service settings and during positive recreation opportunities. He has taken time to help guide a younger PY peer improve unacceptable behavior, and on his own time, helped incoming freshmen at his high school by providing introductory tours before the school year started.

He has also improved his relationship with his mother. Over several months we had conversations of why so much tension existed between them, and how the actions of one person can affect the other. He held a lot of resentment toward her for not being able to provide him with a chance to just be a kid. He utilized the life skills of effective communication and healthy boundary setting that were taught as part of the Healthy Relationships curriculum. Additionally, he practiced having calm and reasonable conversations with PY staff. By the end of the summer, he attended 89 hours of activities, was able to acquire his birth certificate and drivers permit, and he reported it was the most fun summer he's ever had because he actually did something during the day. Though transitioning back into school is always tough, he has brought his grades up in the past two weeks since he reached out and requested that PY staff start monitoring his grades. Mom is in very regular contact with us and has become a partner in success for her son, helping us to better serve him as mentors.

c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?

Youth are progressing towards anticipated positive outcomes. While youth matched under this grant have not yet met one year goals, youth are maintaining or improving in the following areas over the last *three* years:

- 97% in juvenile justice
- 100% in social competence & social acceptance
- 92% in attitudes toward risky behavior

- 92% in grades/academic performance
- 92% in parental trust/family connectedness
- 92% in having a very important adult in their lives

6. Results Analysis

- a. How could the program have worked better?

Volunteers are required to complete training before they can be paired with youth; sometimes volunteers forget this step or lose track of when to complete this step. This training is offered online, but the agency also offered it in-person as well to match volunteers sooner.

- b. How will you address this?

BBBS will continue to offer in-person trainings to help expediate volunteer trainings and therefore decrease wait times for youth seeking mentors.

7. Population Served

In order to gauge the impact that your program has had on the community, it is important that we know how many people use your program. Please describe the method used to determine the number of individuals served with this funding.

GWBBBS counts the number of individual youth who have enrolled in the program and are currently being served in a mentoring relationship or those youth active in juvenile justice programs. Youth who are waiting to be paired with a mentor are not counted for the purposes of this grant.

Casper's Council for People with Disabilities

MINUTES from Meeting Held on Thursday, December 19, 2019 at 11:30 AM
Downstairs Meeting Room, City Hall, 200 North David Street, Casper

Attendees (Signed Roster Attached), Voting Members: Austin Berlin, Chairperson; Nikki Green, Vice-Chairperson; Zulima Lopez, Treasurer; Renate Pullen, Secretary; Maria Flinn, Linda Jones, Luan Plumb via Skype, John Wall, Bonnie Wilson

Liaisons, Alternates & Guests: Matthew Kowalski, Eric Distad, Robert Lynch
Confident Navigator Representatives: Garrett Roark, Jennifer Redenbaugh, John Glisson, Pamela Roark-Glisson

1. Introductions/Roster Sign-in
2. Minutes from November 21, 2019 Meeting – The minutes were approved by the Council members.
3. Representatives from Confident Navigator presented information about their product. Their website address is: <http://confidentnavigator.com/>
 - Two videos located on the website were watched.
 - Confident Navigator is currently working with state government in Cheyenne to get this technology in restrooms for those individuals with no or low vision to increase accessibility.
 - The technology works like a grocery store scanner, and includes an attachment for a cane that communicates through Bluetooth technology with polyester flooring tape installed in public restrooms and discreetly relays auditory feedback to the user through a cell phone or Bluetooth headphones. This makes restrooms more accessible for those with low or no vision. No cameras or imaging is used with the product, and no WIFI is required for its use.
 - Pricing currently is at approximately \$600.00 and possibly less than this moving forward, and Mr. Roark stated that he would like to provide updates to the technology, once purchased, at no additional cost to the purchaser.
 - Cities could purchase the attachment to the cane and have available next to public restrooms for use as well.
 - Businesses should be able to get up to a 50% tax credit for using this technology.
 - On the website, a list will be available of the locations equipped with Confident Navigator as well as signs for the restrooms at the location itself.

4. Old Business:

- *QOL Committee* – Zulima Lopez, Chairperson
 - *Public transportation expansion and operating times:*
 - Guest, Robert Lynch, shared multiple concerns regarding icy and snowy roads that are not cleared by the city as well as CATC and The Bus concerns. He stated he would return to the next meeting to continue the discussion, as he had to leave for an appointment.
 - Zulima Lopez reported there was no further update from this committee. Zulima will continue to look at other partnerships that may be available with other organizations as well as working with CATC for transportation expansion and accessibility.
 - Luan Plumb reported that the VA will no longer be moving locations in January, 2020, and that they are projecting possibly a move in the Fall of 2020.
 - Zulima will be confirming that the Community Health Center on Blackmore and Landmark Drive is now a VA certified provider and facility.

- *Public Relations (PR) Committee* – John Wall, Chairperson
 - John Wall let the Council know that a draft version of the Council Facebook page has been established but is not live yet (has not been published). A motion was made by Renate Pullen and then amended by Zulima Lopez to publish the Council's Facebook page with the following content: Contact information, mission, resource spotlight, business profiles, event information, donate button, positive stories or photographs related to people with disabilities, link to the website regarding membership information. The following Council members will be responsible for posting and monitoring the page: John Wall, Maria (Masha) Flinn, and Eric Distad. The page will be restricted to not allow outside posts, but messages sent can be received via email. There will be a minimum of one Facebook post per week. This amended motion was seconded by Masha Flinn and approved by the Council.
 - Rocky Mountain ADA website has a checklist to highlight businesses that are accessible for people with disabilities.

- *Events Committee* – Nikki Green, Chairperson
 - Nikki Green provided an update to the event for Casper Disability Day on March 7, 2020, at the Ramkota Hotel. Nikki put together a Vendor Letter and Booth Application. Nikki had

Aspire Case Management mail out the initial batch of letters and applications. Aspire Case Management and NOWCAP Services are the first two sponsors & will cover the cost of the rental at the Ramkota Hotel.

- Official CCPD letterhead has been established.
- Business Cards – A motion was made by Renate Pullen to have general business cards with CCPD contact information and mission on them to hand out, and this was seconded by Bonnie Wilson and approved by the Council. Zulima Lopez will bring a proof of the business card to the January meeting for the Council to approve.

- *Fundraising Committee* – Linda Jones, Chairperson

- Zulima Lopez reported donations can be received by the Council with checks made payable to the City of Casper and directed to Zulima or CCPD. They are not tax-deductible, though. The City Finance Department has established an expense and revenue line for the Council. Revenue will go through Zulima, and expenses go through Zulima with a purchase card. The Council will be able to accept credit card donations or payments which will go live in January, 2020 through the City's website. More information to come on this.
- The Council needs to develop an internal policy on money handling – one person receives cash, another person documents the cash received and another person puts this in a sealed bag. The City is looking for a clear process in place.

5. New Business:

- New Membership for the Council – The Council has 2 vacancies. It was discussed that applications for membership will be received through the Council email, and forwarded for review by the members of the Council moving forward. Voting on acceptance of new members will occur at the scheduled meeting after receiving applications. Zulima Lopez will work with the PR Committee to get the application advertised.
- A motion was made by Zulima Lopez, and seconded by John Wall, and approved by the Council to have Tammi Hanshaw with the US Census Bureau present at the January 23, 2020 meeting. She will describe the Census and their process now, as well as the importance of having people with disabilities being counted.

6. The meeting adjourned at 1:00 PM. The next meeting will be held on Thursday, January 23, 2020, at 11:30 AM at City Hall.

Minutes taken by: Renate Pullen, Secretary

ROSTER - Casper's Council for People with Disabilities - Eff December 12, 2019

<u>Name</u>	<u>Role</u>	<u>Initial</u>	<u>Term Length</u>	<u>Email</u>	<u>Phone Number</u>
Mayor Charlie Powell	Council Liasion		2 year	cpowell@casperwy.gov	307-235-8224
Austin Berlin	Chairperson		2 year	aberlin@wilr.org	307-266-6956
Eric Distad	Alternate for Austin		2 year	edistad@wilr.org	307-266-6956
Maria "Masha" Flinn	Member		2 year	mashaflinn@hotmail.com	435-659-0282
Nicole "Nikki" Green	Vice-Chairperson		3 year	nikki@aspirecasemanagement.com	307-577-0722
Linda Jones	Member		3 year	ltak7j.p@gmail.com	307-337-1405
Zulima Lopez	Treasurer		permanent	zlopez@casperwy.gov	307-235-8212
Steven "Steve" McNichols	Member		2 year	swmzellia87@gmail.com	307-315-3740
Michelle Onstott	Member		3 year	michelle190@myncsd.org	307-259-4850
John Wall	Member		2 year	johnwall63@live.com	307-472-2997
Luan Plumb	Member		3 year	lkplumb55@msn.com	307-266-1001
Renate Pullen	Secretary		3 year	rpullen@nowcapservices.org	307-233-0403
Bonnie Wilson	Member		2 year	bonniewilso@gmail.com	307-267-3786



FY 2020 One Cent Funding Biannual Report

Please file this form biannually. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

Organization: <u>Children's Advocacy Project</u>	Program: <u>Forensic Interview Services</u>	
Contact Person: <u>Stacy M. Nelson</u>	Phone Number: <u>307-232-0159</u> Date: <u>December 26, 2019</u>	
Email Address: stacy@childrensadvocacyproject.org		
Please Select One:	1 st Reporting Period <u>X</u> July 1 - December 31 Due on January 10	2 nd Reporting Period January 1 - June 30 Due on July 10

1. Mission

Please state the agency's mission/vision.

- The Children's Advocacy Project is a team of committed agencies and individuals who work together to provide coordinated forensic and comprehensive services for alleged victims of child abuse and neglect in order to minimize trauma to children, to break the cycle of abuse and to foster a more effective community response to child maltreatment.

2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this program. Please include the amount you were allocated from One Cent funding.

The City of Casper allocated general funds for FY20 in the following amount:

- o \$34,582.00

3. Program significance

- a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
 - Children up to 18 years of age who are victims of physical, sexual and/or emotional abuse.
 - Non-offending family members of abuse victims
 - Child witnesses of abuse/violence
 - Drug Endangered Children
 - Vulnerable adults over the age of 18
- b. What impact did the program have on the specified target population and community?
 - CAP forensic interviews provide the opportunity for children to feel empowered to tell their story in a safe, child friendly environment with forensic

interviewers who are trained to facilitate the process at a developmentally appropriate level for the child.

- The CAP forensic interview process results in the child telling their story one time, which minimizes trauma to the child.
 - The forensic interviews conducted by CAP assisted law enforcement and the Department of Family Services from Casper and other counties within the state to further the investigations of alleged abuse situations involving children.
 - CAP assisted victims and non-offending family members by providing counseling and referral for needed services within the community.
- c. Have there been significant trends over the past months regarding your target population?
- There have been no significant trends in the last six months.

4. Results

- a. Please describe the outcomes/output.s

OUTPUTS:

Forensic Interviews:

- o CAP facilitated forensic interviews for 100% of the cases referred to CAP. This resulted in CAP facilitating 160 forensic interviews from July 1, 2019-December 31, 2019; 95 of which were for children in Natrona County
 - Breakdown of allegations:

• Sexual Abuse:	102
• Physical Abuse:	24
• Neglect:	3
• Witness to Abuse/Niolenice	21
• Drug Endangered	2
• Child Pornography	2
• Abduction	6
- # Therapeutic Counseling Sessions Provided:
 - o 324

OUTCOMES:

- CAP provided forensic interviews to children who may have been witness to violence or who were alleged to be victims of physical and/or sexual abuse.
- CAP therapists provided individual therapy to children who have experienced trauma and provided counseling and/or referral to non-offending families members in an effort to help them deal with the trauma they may have experienced.
- Regardless of a criminal case status, the family can receive support through the Department of Family Services by working with the assigned caseworker. This level of support often results in families creating safer environments for their children.

- b. Please describe the method of measurement.
- CAP maintains statistical data regarding each case to include:
- number of forensic interviews held
 - demographic information of victim including age, gender, race
 - demographic information of suspect including age, gender, relationship to the victim
 - Law Enforcement agency and county leading investigation
 - DFS worker assigned to the case
 - Information is also maintained regarding the status of the case. This information is updated, compiled and maintained to provide monthly and annual data.
- c. Please describe the performance results.
- CAP provided forensic interviews to 100% of the referred child victims and witnesses of abuse for children living in Natrona County and other surrounding counties.
 - CAP conducted follow-up to 100% of the families receiving forensic interview services following the interview. This practice allows the family to ask questions, discuss current needs, receive referral information for counseling and other support services. At minimum, the victim advocate contacts each family four times in the six months following the interview.
 - Forensic interviews often resulted in substantiating the initial report, providing enough information to formally charge the suspect or providing additional information to reinforce law enforcement's continued investigation. Occasionally, the interviews have resulted in additional suspects being identified as well.
 - Although there are many times there are no criminal charges filed, there are occasions when families agree to participate in a case plan with the Department of Family Services, which can improve safety for the child.
 - It should be noted the success of CAP and the forensic interview cannot be gauged on the status of criminal charges being filed. The most important aspect of the interview is to minimize the trauma for the child during the investigation process.

5. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered
- CAP responded to 100% of referrals, providing a total of 160 forensic interviews July 1, 2019-December 31, 2019.
 - CAP provided a total of 324 individual therapy sessions to children and non-offending family members at no cost to the family.
- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.
- CAP provided forensic interviews to alleged child victims and witnesses of abuse for children living in Natrona County and other surrounding counties in an effort to minimize the trauma. Because this process reduces the number

- of times a child has to tell their story, the trauma associated with telling their story is reduced significantly.
- These interviews often resulted in substantiating the initial report, providing enough information to formally charge the suspect or providing additional information to reinforce law enforcement's continued investigation. Occasionally, the interviews have resulted in additional suspects being identified as well.
 - Therapeutic services assist the clients and families with learning how to handle the trauma they have faced.
 - Providing a child the opportunity to feel empowered and safe to tell their story lessens the trauma associated with abuse.
- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?
- Data indicates child physical and sexual abuse and domestic violence is not decreasing. Law enforcement has increased requests to CAP to conduct interviews, which is an indication that CAP services are vital to our community.

6. Results Analysis

- a. How could the program have worked better?
- Beginning in the spring of 2019, CAP recognized that at times, client's therapy schedules were affected by the demand for forensic interviews, which resulted in therapy sessions being cancelled or rescheduled.
- b. How will you address this?
- CAP has addressed this by hiring a full-time forensic interviewer, who completed the extensive training and began conducting interviews in August 2019. This has helped the therapist maintain consistency with their clients.

7. Population Served

In order to gauge the impact that your program has had on the community, it is important that we know how many people use your program. Please describe the method used to determine the number of individuals served with this funding.

- CAP conducted forensic interviews for 100% of the cases referred. Of the 160 children alleged to be victims of abuse, 95 were from Natrona County. These cases are tracked internally and shared only with member of the multi-disciplinary investigative team. Specific tracking information is detailed in under number 4b.

CHILDREN'S ADVOCACY PROJECT, INC.
Transaction Detail by Account
July through December 2019

Type	Date	Name	Class	Debit
5000 · Personnel Expenses				
5777 · Therapist/Forensic Interviewer				
5780 · Forensic Interviewer				
Paycheck	07/15/2019		310-Local Gvt. Funds	1,476.56
Paycheck	07/15/2019		310-Local Gvt. Funds	57.53
Paycheck	07/15/2019		310-Local Gvt. Funds	153.41
Paycheck	07/31/2019		310-Local Gvt. Funds	1,755.00
General Journal	07/31/2019		310-Local Gvt. Funds	291.66
General Journal	07/31/2019		310-Local Gvt. Funds	300.00
General Journal	07/31/2019		310-Local Gvt. Funds	
Paycheck	08/15/2019		310-Local Gvt. Funds	1,643.01
Paycheck	08/15/2019		310-Local Gvt. Funds	78.24
Paycheck	08/30/2019		310-Local Gvt. Funds	1,682.13
Paycheck	08/30/2019		310-Local Gvt. Funds	39.12
General Journal	08/31/2019		310-Local Gvt. Funds	291.66
General Journal	08/31/2019		310-Local Gvt. Funds	300.00
General Journal	08/31/2019		310-Local Gvt. Funds	
Paycheck	09/13/2019		310-Local Gvt. Funds	1,612.50
Paycheck	09/13/2019		310-Local Gvt. Funds	0.00
Paycheck	09/13/2019		310-Local Gvt. Funds	179.17
Paycheck	09/30/2019		310-Local Gvt. Funds	1,465.91
Paycheck	09/30/2019		310-Local Gvt. Funds	325.76
Paycheck	09/30/2019		310-Local Gvt. Funds	0.00
Paycheck	10/15/2019		310-Local Gvt. Funds	1,465.91
Paycheck	10/15/2019		310-Local Gvt. Funds	325.76
Paycheck	10/15/2019		310-Local Gvt. Funds	0.00
Paycheck	10/31/2019		310-Local Gvt. Funds	1,493.06
Paycheck	10/31/2019		310-Local Gvt. Funds	298.61
Paycheck	10/31/2019		310-Local Gvt. Funds	0.00
General Journal	10/31/2019		310-Local Gvt. Funds	291.66
General Journal	10/31/2019		310-Local Gvt. Funds	300.00
Paycheck	11/15/2019		310-Local Gvt. Funds	1,791.67
Paycheck	11/15/2019		310-Local Gvt. Funds	0.00
Paycheck	11/15/2019		310-Local Gvt. Funds	0.00
Paycheck	11/29/2019		310-Local Gvt. Funds	1,433.34
Paycheck	11/29/2019		310-Local Gvt. Funds	0.00
Paycheck	11/29/2019		310-Local Gvt. Funds	358.33
General Journal	11/30/2019		310-Local Gvt. Funds	291.66
General Journal	11/30/2019		310-Local Gvt. Funds	300.00
Paycheck	12/13/2019		310-Local Gvt. Funds	1,612.50
Paycheck	12/13/2019		310-Local Gvt. Funds	179.17
Paycheck	12/13/2019		310-Local Gvt. Funds	0.00
General Journal	12/31/2019		310-Local Gvt. Funds	291.66
General Journal	12/31/2019		310-Local Gvt. Funds	300.00
Paycheck	12/31/2019		310-Local Gvt. Funds	1,194.45
Paycheck	12/31/2019		310-Local Gvt. Funds	298.61
Paycheck	12/31/2019		310-Local Gvt. Funds	298.61
Total 5780 · Forensic Interviewer				24,176.66
Total 5777 · Therapist/Forensic Interviewer				24,176.66
5783 · Child Advocate				
Paycheck	07/15/2019		310-Local Gvt. Funds	1,295.45
Paycheck	07/15/2019		310-Local Gvt. Funds	143.94
Paycheck	07/15/2019		310-Local Gvt. Funds	143.94
Paycheck	07/31/2019		310-Local Gvt. Funds	1,583.34
General Journal	07/31/2019		310-Local Gvt. Funds	334.00
General Journal	07/31/2019		310-Local Gvt. Funds	300.00
General Journal	07/31/2019		310-Local Gvt. Funds	
Paycheck	08/15/2019		310-Local Gvt. Funds	1,583.33
Paycheck	08/30/2019		310-Local Gvt. Funds	1,547.35
Paycheck	08/30/2019		310-Local Gvt. Funds	35.98
General Journal	08/31/2019		310-Local Gvt. Funds	334.00
General Journal	08/31/2019		310-Local Gvt. Funds	300.00
General Journal	08/31/2019		310-Local Gvt. Funds	
Paycheck	09/13/2019		310-Local Gvt. Funds	1,425.00
Paycheck	09/13/2019		310-Local Gvt. Funds	0.00
Paycheck	09/13/2019		310-Local Gvt. Funds	158.33

CHILDREN'S ADVOCACY PROJECT, INC.

Transaction Detail by Account

July through December 2019

Type	Date	Name	Class	Debit
Paycheck	09/30/2019		310-Local Gvt. Funds	1,583.33
Paycheck	09/30/2019		310-Local Gvt. Funds	0.00
Paycheck	09/30/2019		310-Local Gvt. Funds	0.00
General Journal	09/30/2019		310-Local Gvt. Funds	334.00
General Journal	09/30/2019		310-Local Gvt. Funds	300.00
General Journal	09/30/2019		310-Local Gvt. Funds	
Paycheck	10/15/2019		310-Local Gvt. Funds	1,347.51
Paycheck	10/15/2019		310-Local Gvt. Funds	235.82
Paycheck	10/15/2019		310-Local Gvt. Funds	0.00
Paycheck	10/31/2019		310-Local Gvt. Funds	1,583.33
Paycheck	10/31/2019		310-Local Gvt. Funds	0.00
Paycheck	10/31/2019		310-Local Gvt. Funds	0.00
General Journal	10/31/2019		310-Local Gvt. Funds	334.00
General Journal	10/31/2019		310-Local Gvt. Funds	300.00
Paycheck	11/15/2019		310-Local Gvt. Funds	1,295.45
Paycheck	11/15/2019		310-Local Gvt. Funds	287.88
Paycheck	11/15/2019		310-Local Gvt. Funds	0.00
Paycheck	11/29/2019		310-Local Gvt. Funds	1,187.49
Paycheck	11/29/2019		310-Local Gvt. Funds	79.17
Paycheck	11/29/2019		310-Local Gvt. Funds	316.67
General Journal	11/30/2019		310-Local Gvt. Funds	334.00
General Journal	11/30/2019		310-Local Gvt. Funds	300.00
Paycheck	12/13/2019		310-LocalGvt. Funds	1,583.34
Paycheck	12/13/2019		310-Local Gvt. Funds	0.00
Paycheck	12/13/2019		310-Local Gvt. Funds	0.00
General Journal	12/31/2019		310-Local Gvt. Funds	334.00
General Journal	12/31/2019		310-Local Gvt. Funds	300.00
Paycheck	12/31/2019		310-LocalGvt. Funds	989.58
Paycheck	12/31/2019		310-Local Gvt. Funds	329.86
Paycheck	12/31/2019		310-LocalGvt. Funds	263.89
Total 5783 · Child Advocate				22,803.98
5860 · Travel Expense				
Bill	07/09/2019	Frimml , Cheri	310-Local Gvt. Funds	126.44
Bill	12/05/2019	Bartle, Rosemary	310-Local Gvt. Funds	395.70
Total 5860 · Travel Expense				522.14
Total 5000 · Personnel Expenses				47,502.78
6000 · Administrative Expenses				
6115 · Equipment Maintenance				
Bill	08/09/2019	Voice Products Inc.	310-Local Gvt. Funds	2,672.00
Total 6115 · Equipment Maintenance				2,672.00
6172 · Website Design				
Bill	11/18/2019	Waves Website Design	310-Local Gvt. Funds	82.50
Total 6172 · Website Design				82.50
6400 · Supplies				
Bill	09/03/2019	Wells Fargo Business Card	310-Local Gvt. Funds	26.58
Bill	10/02/2019	Wells Fargo Business Card	310-Local Gvt. Funds	39.12
Bill	11/06/2019	Wells Fargo Business Card	310-Local Gvt. Funds	79.86
Total 6400 · Supplies				145.56
Total 6000 · Administrative Expenses				2,900.06
TOTAL				50,402.84

9:07 AM

CHILDREN'S ADVOCACY PROJECT, INC.

01/03/20

Transaction Detail by Account

Accrual Basis

July through December 2019

Type	Date	Name	Class	Debit
Paycheck	09/30/2019		310-Local Gvt. Funds	1,583.33
Paycheck	09/30/2019		310-Local Gvt. Funds	0.00
Paycheck	09/30/2019		310-Local Gvt. Funds	0.00
General Journal	09/30/2019		310-Local Gvt. Funds	334.00
General Journal	09/30/2019		310-Local Gvt. Funds	300.00
General Journal	09/30/2019		310-Local Gvt. Funds	
Paycheck	10/15/2019		310-Local Gvt. Funds	1,347.51
Paycheck	10/15/2019		310-Local Gvt. Funds	235.82
Paycheck	10/15/2019		310-Local Gvt. Funds	0.00
Paycheck	10/31/2019		310-Local Gvt. Funds	1,583.33
Paycheck	10/31/2019		310-Local Gvt. Funds	0.00
Paycheck	10/31/2019		310-Local Gvt. Funds	0.00
General Journal	10/31/2019		310-Local Gvt. Funds	334.00
General Journal	10/31/2019		310-Local Gvt. Funds	300.00
Paycheck	11/15/2019		310-Local Gvt. Funds	1,295.45
Paycheck	11/15/2019		310-Local Gvt. Funds	287.88
Paycheck	11/15/2019		310-Local Gvt. Funds	0.00
Paycheck	11/29/2019		310-Local Gvt. Funds	1,187.49
Paycheck	11/29/2019		310-Local Gvt. Funds	79.17
Paycheck	11/29/2019		310-Local Gvt. Funds	316.67
General Journal	11/30/2019		310-Local Gvt. Funds	334.00
General Journal	11/30/2019		310-Local Gvt. Funds	300.00
Paycheck	12/13/2019		310-Local Gvt. Funds	1,583.34
Paycheck	12/13/2019		310-Local Gvt. Funds	0.00
Paycheck	12/13/2019		310-Local Gvt. Funds	0.00
General Journal	12/31/2019		310-Local Gvt. Funds	334.00
General Journal	12/31/2019		310-Local Gvt. Funds	300.00
Paycheck	12/31/2019		310-Local Gvt. Funds	989.58
Paycheck	12/31/2019		310-Local Gvt. Funds	329.86
Paycheck	12/31/2019		310-Local Gvt. Funds	263.89
Total 5783 · Child Advocate				22,803.98
5860 · Travel Expense				
Bill	07/09/2019	Frimml , Cheri	310-Local Gvt. Funds	126.44
Bill	12/05/2019	Bartle, Rosemary	310-Local Gvt. Funds	395.70
Total 5860 · Travel Expense				522.14
Total 5000 · Personnel Expenses				47,502.78
6000 · Administrative Expenses				
6115 · Equipment Maintenance				
Bill	08/09/2019	Voice Products Inc.	310-Local Gvt. Funds	2,672.00
Total 6115 · Equipment Maintenance				2,672.00
6172 · Website Design				
Bill	11/18/2019	Waves Website Design	310-Local Gvt. Funds	82.50
Total 6172 · Website Design				82.50
6400 · Supplies				
Bill	09/03/2019	Wells Fargo Business Card	310-Local Gvt. Funds	26.58
Bill	10/02/2019	Wells Fargo Business Card	310-Local Gvt. Funds	39.12
Bill	11/06/2019	Wells Fargo Business Card	310-Local Gvt. Funds	79.86
Total 6400 · Supplies				145.56
Total 6000 · Administrative Expenses				2,900.06
TOTAL				50,402.84

From: Ray Fleming Dinneen, Psy.D. [mailto:info@climbwyoming.org]
Sent: Monday, December 23, 2019 8:25 AM
To: Renee Jordan-Smith <rjordansmith@casperwy.gov>
Subject: Thank you



THANK YOU



This month, across Wyoming, the families we serve are celebrating Climb Wyoming commencements.

As these moms embark on their job placements in healthcare, administrative careers, commercial driving and more,

we want to say **THANK YOU** for all you have done to support them on their brave journeys out of poverty.

With Gratitude,

RAY FLEMING DINNEEN, PSY. D
Climb Wyoming Founder and Executive Director

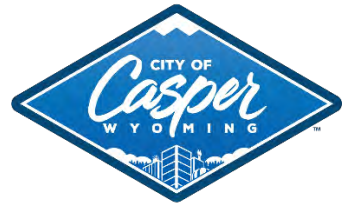


Climb
W Y O M I N G

[Donate](#)

[Climb Wyoming](#)

1001 West 31st St., Cheyenne, WY 82001



FY 2020 Specific Entity and One Cent Biannual Report

Please file this form at the conclusion of the period. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

Organization: Mercer Family Resource Center Program/ Event: Prevention Ed & Youth Empowerment Council

Contact Person: Cori Cosner-Burton Phone Number: (307) 265-7366 Date: 1/2/2020

Email address: Cburton@mercercasper.com

Please Select One: Contract requires Biannual Reports due July 1st & Jan 2nd (7/1/19-6/30/2023)

1st X _____ 2nd _____
Jul. 1-Dec. 31st Jan. 1-Jun. 30

1. Mission

Please state the agency's mission/vision:

Mercer Family Resource Center (Mercer FRC) has provided education, counseling, and prevention services that build stronger and healthier youth and families in our community since 1971. In our vision to build a unified community with strong families and healthy youth, Mercer FRC provides family and parenting education, adult and youth intervention, and community connections that are proactive, impactful, and accessible to anyone in the community! Each year we serve approximately 3,000 families through direct services and reach an additional 80% of the population through substance abuse and suicide prevention/awareness presentations and campaigns.

Youth Empowerment Council (YEC) Mission: The Youth Empowerment Council is a substance free, responsible, and open group of young leaders that collaborate to better the community, support one another, inspire youth, grow, and lead by example; for youth, by youth.

2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from One Cent funding or General Fund Agency funding.**

3. Program significance

a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.

- Family & Parenting: *Strengthening Families* works on cohesiveness, aggression, substance abuse, school success and is designed for parents with youth ages 9-14 (youth attend with their parents and after dinner break into peer groups); *Make Parenting a Pleasure* focuses on child development, communication, stress management and self-care (designed for parents with youth ages birth-8); *Love and Logic* is dedicated to making parenting fun and rewarding instead of stressful and chaotic, through conflict resolution and empathy building (for parents with children of all ages); *Nurtured Heart Approach* is a relationship-focused strategy originally developed for working with children of all ages who are challenged behaviorally, socially and academically; *Elevate* benefits all couples dating, cohabiting, married and blended families. We know that families who are connected and communicate with each other create a healthier environment for daily living. They are better able to cope with life-changing situations and decrease family conflicts.
- Early Intervention: Mercer FRC offers several early intervention classes for first time offending youth, in lieu of being suspended from school and becoming involved in the juvenile justice system: *Child In Need of Supervision* is an assessment and referral process to prevent out of home placement of youth who are habitually truant, have run away from home or habitually disobey their parents; *Insight into Substance Prevention* education for minors; *Anger Management* identifies triggers and develops coping skills; *Tobacco & Vaping Education* teaches minors the dangers of tobacco products; *Corrective Thinking* focuses on

recognizing criminal thinking barriers versus healthy thought processes; and *Something for Nothing* redirects participants to learn positive thinking patterns and associate the risks of shoplifting; *Social & Emotional Skills* helps pre-teens learn to make healthy choices and resist unhealthy behaviors. We know that children who are connected with educational programs have the information they need to make positive life choices. Mercer FRC connects youth with the educational tools they need to create healthier lives for themselves physically, emotionally, and mentally.

- In addition to individual and family counseling, Mercer FRC also offers Adult & Youth Mental Health First Aid (MHFA) to community members. MHFA teaches the signs of addictions and mental illnesses. It is an in-person training on how to help people in crisis.
- The Youth Empowerment Council (YEC) is a group of youth, 12 to 17, in Natrona County that work together to promote growth and change throughout the community. The YEC chooses their focus according to the areas they feel are important for society.
- The main population that YEC tries to focus on are young people in our community. Being a YEC member gives youth the opportunity to help better our community and better themselves by building resumes, life skills, ethics and developing morals.

b. What impact did the program have on the specified target population and community?

Increases in protective factors – individual/peer social skills and opportunities for pro social involvement. Decreases in risk factors – attitude toward drug use, future intent to use drugs, family conflict, poor family management, and rebelliousness. *Additional program impacts included in 4a.* The impact that YEC has had on this specific population has been incredible, with over 97% of youth being able to identify healthy alternatives to substance use and reporting feeling more informed about suicide. YEC gives youth opportunities to attend events that are in a safe, substance free environment. Traditionally, many of the youth who participate in the YEC events are only able to do so because the events are of no cost to them. We see the value of providing such events and opportunities to the youth in our community. These events allow youth to collaborate with their peers, and to become a member of something bigger than themselves. YEC also presents different programs such as Suicide Prevention Awareness Team. The information in these programs are typically presented within the schools. YEC also has a substance free sub-committee called #WyAmplify. The objective of this program is for youth of Natrona County to find what activities amplify their life, such as arts, music, sports, literature, and many others.

c. Have there been significant trends over the past months regarding your target population?

Substance abuse can lead to increase in criminal behavior, depression, school dropout and suicide. Risk and protective factors must be addressed for prevention to be effective. WY Survey and Analysis Center reported that compared to the national average, Wyoming youth were 6.5 times more likely to be arrested for liquor law violations. Unfortunately, youth who start drinking before the age of 15 are four times more likely to develop alcohol dependence (Wyoming Department of Health Alcohol Prevention Program, NIAA, 2017).

Over the last few years, we have been able to keep good rapport with administrators and staff who request the YEC presentations. We usually present to these students and classes quarterly or every semester. Along with the middle and high-schools that we present to on a regular basis, we are having new schools including elementary schools and partnering counties ask for the presentations. When it comes to YEC members, we have a steady group of 10-15 youth who attend meetings and activities on a weekly basis. On average we are seeing one or two new youth each month, with 7 new members since the beginning of the school year. We are always looking at new ways we can recruit youth in the community to be a part of our program, such as attending lunches at the middle and high schools and attending back to school night at the beginning of next year to collaborate with parents.

4. Results

a. Please describe the outcomes/outputs

Mid-year we directly served 814 youth and family members and reached another 1,300 individuals through Community Engagement activities and events. We were able to provide 3,620 hours of services to those who needed it most. 99% of parents reported feeling more informed about healthy alternatives to substance use. 97% of youth were able to identify healthy alternatives to substance use. An average of 80% of participants dealing with mental or emotional health challenges reached their service plan goals. In our partnership with Department of Family Services we have been successful with keeping 95% of youth out of State's custody who were truant, running away or disobeying their parents when they came in for services.

Client outcomes:

I learned new, helpful information and skills. Yes 95% youth & 100% adults

The issue(s), situation(s), or feeling(s) that brought me to Mercer FRC have improved. Yes 91% youth & 100% adults

Because of this service, I am more likely to use positive coping skills to handle life challenges. Yes 92% youth & 100% adults

Because of this service, I understand my choices and actions can affect others. Yes 97% youth

Because of this service, my family communication has improved. Yes 94% adults

Because of this service I understand risks involved with substance abuse. Yes 97% youth

Because of this service, I have the tools I need to work with my family without increasing conflict. Yes 97% adults

YEC Outcomes: YEC focuses on educating their peers. They are focusing on changing the knowledge and attitudes of individuals who may come into contact with someone who may be contemplating suicide, teaching other youth the warning signs and prevention skills. YEC also works with their peers to reduce drug activity through #WyAmplify, providing substance-free activities in Natrona County for all youth ages 12-18. The main outcome that YEC would like to see, is a significant reduction in suicides and bullying, as well as youth substance use. *Outputs:* From July 1, 2019 to December 31, 2019 YEC provided 494 hours between weekly meetings, member activities, and community volunteering (including 246 hours to their peers with SPAT presentations. YEC has presented to 82 students this school year.

b. Please describe the method of measurement

We regularly evaluate all of our programming for effectiveness, which supports our sustainability efforts, as well as provides us information to improve services for the benefit of families and youth in our county. Evaluations are conducted for both short-term and long-term outcomes. Evaluation tools are different based on funding requirements and desired outcome. Our objectives are measured with pre and post surveys administered to participants. These surveys reveal the level of knowledge at the end of the program. These are used with parenting and family education, as well as life skills education services. The Wyoming Survey and Analysis Center (WYSAC) provided a tool for evaluation of data, which we have incorporated with our client satisfaction surveys. Mercer FRC tracks statistics internally using Google Docs to continue updating our evaluation plan based on our program goals and objectives. Each therapist tracks the success of their clients, utilizing treatment plan goals. As each client's case is closed we track the percent of goals met. Hours are measured by taking attendance at weekly meetings multiplied by the hour length of the meeting, as well as all activities that YEC members participate in. The hours for SPAT are recorded by taking attendance of each youth at every presentation multiplied by the amount of time of the presentations.

c. Please describe the performance results

Prevention Needs Assessment data, local law enforcement and Youth Diversion data, as well as Natrona County Student Surveys measure our other objectives. This data allows us to determine where we are successful at changing overall trends in our community regarding alcohol use, antisocial behavior, and family cohesion. These large community surveys help us determine our agency effectiveness and also identify where continued efforts are still needed. The feedback that YEC receives after presenting SPAT is very positive and shows that YEC is educating students and peers on how to respond to someone who is showing signs of suicide and/or being bullied. We have had many "Thank You" letters delivered to YEC, as well as many young people who have personally thanked SPAT presenters for their time, saying it gave them insight on how to help their peers or themselves. YEC also receives great feedback for the #WyAmplify events that they host. Youth of Natrona County receive tools and resources that help them to maintain a substance-free life. This information is also shown on the surveys that we conduct.

5. Program Results/Impacts (use bullets)

a. Explain how much (quantity) service the program delivered

- The majority of our programs and services are ongoing and offered weekly, such as Counseling, Intervention classes, and Child in Need of Supervision.

- Parenting classes are offered quarterly with classes running for 6-7 weeks, and there is almost always a course running at the agency or through outreach.
- Suicide Prevention Awareness Team presentations are offered to each junior high and high school during the academic year.
- Natrona County Prevention Coalition is held on a monthly basis, and other events are annual, such as our free substance-free celebrations: Family Day (served a meal and entertainment after the parade), Family Game Night and Community Baby Shower (offered incentives, resources and products).
- YEC meets weekly, and all year round. In the meetings, the discussions revolve around upcoming community events, pro-social youth activities and working on positive change in the community, with different sub-committee presentations.
- During this period July 1, 2019 to December 31, 2019, YEC has had 17 Thursday meetings. Along with weekly meetings, YEC also participates in an average of one or two community or YEC sponsored events monthly (8 events throughout the summer and school year).

b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.

Mercer FRC programs are evidence-based and best practice. We continue to monitor fidelity and data collected through our programs, as well as reported outcomes including: Decreased future intent to use drugs, family conflict and rebelliousness & Increased family management, social skills and opportunities for pro-social community involvement.

Recent quotes from class participants when asked about Mercer FRC-

“Everyone was respectful, helpful and I felt like I was in a safe place.”

“Real life experiences help explain issues with substance abuse.”

“Helpful ideas on how to handle conflicts with my child in a productive and patient manner.”

“Meeting new families, new strategies for stress and how to back out of peer pressure.”

YEC has had many success stories when looking back at previous SPAT presentations. The positive feedback that YEC gets from young people is very reassuring and helps members continue to educate their peers. A few youth comments include: “I like that they are not afraid to talk about suicide” and “I like how they shared their personal stories.”

c. What does your analysis of the past year’s data tell you about what is happening to the impacted target population?

2018 Prevention Needs Assessment data showed that students in grades 6-12 reported that acquiring alcohol is “very difficult” and their perception of peer usage has decreased, so we are making progress in the right direction. However, while reports show that drinking among Wyoming youth continues to decline, recent numbers show a startling trend that youth in Natrona County who consume alcohol, appear to consume at higher quantities and as a result have dire results.

When analyzing the data collected from surveys provided to each student, we are able to see that there is significance in the SPAT presentations and #WYAmplify substance-free activities.

82% of students that viewed the SPAT presentation stated they are more aware of local resources pertaining to teen suicide.

92% stated they now know how to get someone help if they are suicidal.

98% of students believed that after viewing the SPAT presentations that it is possible to get help for a suicidal individual.

80% of students that attended #WYAmplify activities stated they are very likely to stop or continue to refrain from using substances due to #WYAmplify.

85% of students that attended #WYAmplify activities stated that they received skills and resources to resist substance use.

84% of students that attended #WYAmplify activities stated that they were very satisfied with the #WYAmplify activity.

6.Results Analysis

a. How could the program have worked better?

Some curriculum wording and terminology is occasionally confusing to our younger teens, and may impact their understanding of material. In addition to goals, facilitators and managers discuss options for making the programs more useful for all students of varying age ranges and learning levels. The Program Manager

regularly observes classes. Annual review training occurs to refresh and train both existing and new staff about the programs.

Keeping the attention of youth plays a huge role in keeping the youth active in YEC as well as in our community. Allowing YEC members to pick what they would like to advocate for is one way to make sure they stay engaged. Accountability with youth can also be a challenge. Although some members struggle with this concept, they have been working together as a council to hold each other accountable, including managing their own behaviors inside and outside of the YEC meetings and activities. The majority of the council believe the meetings need to be ran by Robert's Rules of Order.

b. How will you address this?

Facilitators monitor and adjust to make programs useful and relatable to clients. In addition, our Programs and Services Task Force reviews SAMSHA's NREPP list for additional Substance Abuse Prevention Programs, Anytown USA's Communities That Care Youth Survey Report, and WY Survey and Analysis Center's Catalog of Environmental Prevention Strategies. Mercer FRC added an additional 8-hour youth substance education class that satisfies treatment requirements for Level .5 since there isn't a sliding-fee course in the County. Our Family and Parenting Facilitator has purchased additional Love & Logic curriculums for 1) Calming the Chaos dealing with ADHD Children and 2) Highly Effective Educators. She continues to provide outreach classes in addition to our regular scheduled programs.

We intend to continue recruiting new members into YEC to create a stronger council. We also held two Youth Town Hall meetings where we got insight on what the youth of Casper want to see in the community. Therefore, we will be holding more youth led events and continuing to listen to the youth of Casper. We currently have plans to keep reaching out to different schools in Natrona County for the opportunity to do more outreach presentations. YEC is a SADD (Students Against Destructive Decisions) Chapter. Through this organization, we will reach out to youth in our community about the dangers and consequences of drugs, underage drinking, and traffic safety. YEC has also been in the process of developing a plan to implement an indoor skate-park in Casper. Youth in our community want to create a positive and substance-free environment where they are able to stay healthy and active all year. In the new year YEC will be hosting a #WyAmplify "Youth Top Chef" event in collaboration with Cen\$ible Nutrition. Youth will be divided up into three teams where they will create a main dish and a dessert for the judges to vote on. This allows youth to participate in a substance-free night of fun and collaboration with community members and peers.

Attendance and Participation

In order to gauge the impact that your event has had on the community, it is important that we know how many people use your program. **Please fill out the information in the box on the opposite side of this page.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager's Office (235-8224) to inquire about pre-approval.

Attendance and Participation

Please fill in the section below as instructed on the opposite side of this page.

I can accurately count the number of people who use our program because:

- We sold tickets
- We took a turnstile count or counted people as they came in
- We conducted an organized head count
- All participants were registered
- We used sign-in sheets
- We used another method that was pre-approved by the City Manager's Office

From: Justin Schilling [mailto:jschilling@wyomuni.org]
Sent: Monday, December 23, 2019 2:29 PM
Subject: WAM needs your help on Direct Distribution

Good afternoon and Happy Holidays!

We wanted to take this opportunity to brief you on recent interim committee activities of the Wyoming Legislature. Specifically, we wanted to update you on the budget process. As you may recall, WAM had requested an appropriation of \$125 million in direct distribution for the upcoming biennium. In his budget proposal, Governor Gordon recommended local government distribution remain at the \$105 million level we received in the current biennium (which is down from a peak of \$167 million in FY 2007-08)

The Joint Appropriations Committee will review local government funding at their meeting on January 9, 2020. This meeting will be held in the Joint Appropriations Room in the Capitol and is scheduled to begin at 8:00 am. While we have heard rumors that there may be an effort to reduce this funding, we have not heard anything definitive from JAC members. WAM will be present and prepared to offer testimony to support our funding request.

Obviously, this funding is critical to Wyoming cities and towns, and any reduction would have significant impact on the delivery of services provided by local governments. In order to support WAM's testimony, we would like to compile narratives from several communities about the impacts a reduction in direct distribution would create in your city or town. Would you have to cut positions? Would you have to cut services? What type of projects would you have to delay or cancel? Keep these factual and professional but give your best assessment of these potential impacts. We would appreciate receiving this information by the end of the year. Please email these to me here at the WAM office so they can be combined into a single document for distribution to the committee members and legislature. You can email your comments to jschilling@wyomuni.org.

Thanks for your help and assistance in this effort. We will continue to update you on the evolving state budget and other issues relevant to municipalities.

Warm regards,
Justin Schilling
Member Services Manager
Wyoming Association of Municipalities
315 West 27th Street
Cheyenne, WY 82001
[307-632-0398](tel:307-632-0398)
jschilling@wyomuni.org

From: Justin Schilling [mailto:jschilling@wyomuni.org]

Sent: Friday, December 27, 2019 4:54 PM

To: Renee Jordan-Smith <rjordansmith@casperwy.gov>

Subject: Word from WAM - Direct Distribution Testimonials, WAM Winter Conference



Wyoming
Association of
Municipalities
Building Strong Communities

Word from WAM!

A Weekly Message

WAM Needs Your Help Defending Direct Distribution

Good afternoon and Happy Holidays!

We wanted to take this opportunity to brief you on recent interim committee activities of the Wyoming Legislature. Specifically, we wanted to update you on the budget process. As you may recall, WAM had requested an appropriation of \$125 million in direct distribution for the upcoming biennium. In his budget proposal, Governor Gordon recommended local government distribution remain at the \$105 million level we received in the current biennium (which is down from a peak of \$167 million in FY 2007-08)

The Joint Appropriations Committee will review local government funding at their meeting on January 9, 2020. This meeting will be held in the Joint Appropriations Room in the Capitol and is scheduled to begin at 8:00 am. While we have heard

rumors that there may be an effort to reduce this funding, we have not heard anything definitive from JAC members. WAM will be present and prepared to offer testimony to support our funding request.

Obviously, this funding is critical to Wyoming cities and towns, and any reduction would have significant impact on the delivery of services provided by local governments. In order to support WAM's testimony, we would like to compile narratives from several communities about the impacts a reduction in direct distribution would create in your city or town. Would you have to cut positions? Would you have to cut services? What type of projects would you have to delay or cancel? Keep these factual and professional but give your best assessment of these potential impacts. We would appreciate receiving this information by the end of the year. Please email these to me here at the WAM office so they can be combined into a single document for distribution to the committee members and legislature. You can email your comments to jschilling@wyomuni.org.

Thanks for your help and assistance in this effort. We will continue to update you on the evolving state budget and other issues relevant to municipalities.

Wyoming Housing Conference Coming in April

Wyoming Chapter of the National Association of Housing and Redevelopment Officials (WYO-NAHRO) is encouraging officials to save April 23-24, 2020 to attend the Wyoming Housing Conference at the Little America Hotel and Resort in Cheyenne. Watch this space for more information as it is released about this exciting event.

Save the Date!

Wyoming Housing Conference

Hosted by WYO-NAHRO



When: **April 23-24, 2020**

Where: Little America Hotel & Resort
2800 W. Lincolnway
Cheyenne, WY 82009

Details and a link for registration and reservations coming soon!

2020 WAM Winter Conference Registration Now Open!



The 2020 WAM Winter Conference is scheduled at the beautiful Little America Hotel and Resort in Cheyenne, February 26-28, 2020. Online registration, as well as links to host lodging, for this exciting event is now open at the link below. This year's event will feature a myriad of excellent educational and networking opportunities, chances to interact with the legislature, and to meet fellow municipal leaders and officials from across the state. Fun social events centered around an exciting casino theme will play

out throughout the event, starting with a Las Vegas style casino night where everyone will be invited to try their luck at the blackjack, poker, roulette and craps tables for a chance to win fantastic prizes.

DOOR PRIZES DONATED

FOR CASINO NIGHT AND POKER RUN

2 Blankets donated by: BCBS of Wyoming, Handcrafted by K. Hartman

2 Night Stay donated by: Blair Hotels, Cody WY

2 Night Stay donated by: Saratoga Resort & Spa Saratoga WY

2 \$50 Amazon Gift Cards donated by: Sunrise Engineering

1 Night stay donated by: Teton Mountain Lodge & Spa, Jackson WY

Gift Basket donated by: Texas Roadhouse

2 Night Stay donated by: Timberline Hospitalities

1 Night Stay donated by: Little America, Cheyenne

1 \$25 Gift Card donated by: First Interstate Bank

1 \$50 Gift Card donated by: First Interstate Bank

2 \$50 Gift Card donated by: Kaiser Wealth Mgt.

For more information or to register, please [click here.](#)



tel: 307.632.0398 | fax: 307.632.1942 | www.wyomuni.org